BSU Graduate Committee Meeting
Friday, October 15, 2010
10 am  314 Sattgast Hall

Committee Website: http://faculty.bemidjistate.edu/ckippenhan/BSUGradCom/

Members Present: Dianne Narum, Mark Christensen, Rick Koch, John Gonzalez, Christel Kippenhan, Michael Urban, Patty Hartshorn, Pat Rogers, Joan Miller
Members Absent: Virgil Bakken, Pat Welle, Todd Frauenholtz, Vince Vohnout

I. Approval of the Minutes of Oct. 1, 2010 (Document #1)
Michael moved (Mark 2nd) to accept the minutes as submitted. Motion carried.

II. Reminders/FYI
1. First Call: 2010-11 Graduate Student Mini Grants - Submission deadline: Nov. 24, 2010
Reminder to announce opportunity to graduate students.

2. Graduate Faculty Resource Room
Please forward info to Christel Kippenhan if you haven’t already done so.

III. Business
1. BSU Graduate Creativity Award - Nomination deadline for MAGS: Nov. 1, 2010
Sub-committee will read both submissions….Mark C. and Rich K. will review…Joan will give the original copies of the papers to Mark and electronic copies to Rick this afternoon.

2. Grad Faculty criteria/application
   A. Abstention votes
   The Senate charged us to look at this issue; the departments cannot make a voting recommendation; The Dept can have a vote and it cannot be considered a recommendation; however. Article 20 of the current IFO contract indicates that all faculty members are eligible to make curriculum, personnel recommendations (based on the 5 criteria in the contract), and/or anything to do with the business practices of the department; Personnel recommendations must be signed by the individual faculty. The bottom line is that the dept simply informs the Dean that the dept have advised the dean to extend graduate faculty status to faculty; the Graduate Dean makes the decision as to whether the faculty meets all criteria.

   As a result, abstention votes will not be counted as “no” votes; they will simply be left out of the overall count.

   B. IFO/MnSCU Master Agreement (please review Document #2 and Document #3)
Need to revise our wording in the Nomination/Criteria for Graduate Faculty Status to be consistent with the IFO contract. Sister institutions require that the faculty’s PDP and CV be submitted with the Nomination Form.

It was suggested that new faculty hires would be granted a one year temporary graduate faculty status; notification of hire would need to come from the Academic Deans. This will give the new faculty until the following year to apply for full graduate faculty status.

We need to reformat and rework our membership criteria to see how we can incorporate the correct wording...advisory recommendation vote....can submit their own recommendations with signature; need to tie our criteria to the 5 criteria in the PDP; submission of CV and PDP along with Nomination Form. Look at our other institutions to see how they have worded it.....Christel will try to research other institutions in MnSCU.

Meeting was adjourned at 10:55 a.m.

Next meeting will be Friday, October 22, 2010 at 10:00 a.m. in Sattgast 314.

Minutes taken by,

Joan Miller

C. Rescinding grad faculty status?

3. HLC Report: Implications for Graduate Studies - Next Step?

4. Other business