BSU Graduate Committee Meeting
Friday, September 10, 2010
10 am 314 Sattgast Hall
MINUTES

Committee Website: http://faculty.bemidjistate.edu/ckippenhan/BSUGradCom/

Members Present: Dianne Narum, Todd Frauenholtz, Michael Urban, Christel Kippenhan, Vince Vohnout, Mark Christensen, Patrick Welle, Joan Miller, Patricia Rogers

Members Absent: Richard Koch, John Gonzalez, Tim Kroeger

At large member, Tim Kroeger, is not eligible for this position because at large position is for depts. that do not offer a graduate program. Christel asked that the Rules Committee re-word the at-large position that “...due to the University re-organization this position be limited to graduate faculty who are not listed as a member of a graduate-degree granting program.” The committee agreed this would “fix” the issue. The at large position is now open to graduate faculty for self-nominations.

I. Approval of the Minutes of Sept. 3, 2010 (Document #1)
Vince moved (Todd 2nd) to accept the minutes as presented. Motion carried.

II. Reminders/FYI
BSU Graduate Creativity Award - Nomination deadline: Oct. 13, 2010
The graduate mini-grant application is now posted to the graduate studies website so the call will be sent soon.

III. Business
1. Selection of MnSCU Grad Council Rep. – dates: Sept. 17 (Vince – ITV; will attend this date only); November 12; spring Feb. 18 and April 22; Pat will send to downstate to set up ITV w/cc to Vince. Further discuss will ensue at the next meeting for the selection of a MnSCU faculty representative.

2. HLC Report: Implications for Graduate Studies (see Document #2 for instructions on how to access the report) Student learner outcomes; assessment of programs; page 25...criticism of the 50% rule...other MnSCU institutions are moving toward adding more 6XXX level courses if they are going to keep their graduate programs; positive comments on the research and thesis requirements;

What is the minimum and maximum numbers required for a certificate program? 9-30 graduate credits
Discussed the possibility of credentialing people along the way to getting a master’s degree....

More pressing part of the report is assessment...

It was suggested that the student learning outcomes should be established and included in the curriculum within the departments....question: should there be overall student outcomes for graduate students as established by the BSU Graduate Committee especially in the oral communication part?

Suggested that each member get an analysis at the Dept level; bring it back to the committee and then we determine what criteria should be implemented for all graduate programs.

Question: Is there some way broad university-wide student learning outcomes could be incorporated into the written examination that is a requirement for each student for each program?

Recalibration should result in a consensus within each dept to specify measurement tools...

It was determined that each program representative would go back to their depts. to determine benefits of having a graduate program not only for their department but as well for the University. This will be discussed at the next BSU graduate committee meeting. Also discuss the topic of student learning outcomes with depts.....

The BSU graduate committee needs to come to some consensus as to how we see graduate education at BSU and what is expected from the depts. if they choose to continue to move forward with their graduate programs.

Next meeting will be Friday, September 24, 2010 at 10 a.m. in Sattgast 314.

Meeting adjourned at 11:00 a.m.

Minutes taken by,

Joan Miller

3. Graduate Faculty Resource Room

4. Other business