BSU Graduate Committee Meeting
Wednesday, April 14, 2010
11 am   314 Sattgast Hall

Committee Website:  http://faculty.bemidjistate.edu/ckippenhan/BSUGradCom/

Members Present: Dianne Narum, Christel Kippenhan, Pat Rogers, Richard Koch, Pat Welle, Hal Gritzmacher, Vince Vohnout, and Joan Miller

Members Absent: Todd Frauenholtz, Tim Kroeger, Louise Jackson, Mark Christensen

Guests: none

I. Approval of the Minutes of April 9, 2010 (Document #1)
   Vince moved (Rick 2nd) to accept minutes. Motion carried.

II. Reminders/FYI -none

III. Business
1. Continued discussion of the Grad Faculty Orientation
   A. Finish Grad Faculty Advising
   How do we want to proceed? Seasoned vs. new graduate faculty status....one comprehensive document would serve both audiences....developing a more detailed handbook that functions parallel to the graduate catalog...not necessarily repeat what is in the catalog but make reference to the catalog; outline MnSCU guidelines and where they would find the information.

   Try to keep to one document......rather than calling it an orientation, but maybe call it a graduate faculty resource room...online resource room with a series of links and/or possibly develop info that we need to bring to their attention as long as it is kept current. Ie....development of graduate curriculum...link to policies and procedures so that info is current...message to contact someone should link be broken.

   This topic will be continued at a future graduate committee meeting.
   B. Grad Rep for Oral Defense

2. Graduate Faculty Status Clarification - Pat Rogers

   Situations where some of our members of the graduate faculty have questionable practices...i.e. decides to drop advisees...serving as a graduate faculty member is a privilege, not a right....does the Dean of the graduate school have the right to rescind graduate faculty status for members?
Pat W. moved (Vince 2nd) that we should check on the graduate faculty procedures of our sister institutions to see if they have anything in place or at least consult with the Dean in these situations. Make sure that when we ask about getting grad status and rescinding that status...what is the role of the Dean? Motion carried.

Christel will research and post information on the BSU Graduate Committee website for easy access for committee members. This discussion will be on next year’s agenda.

3. Other business

To continue discussion on the issue of “votes” for graduate faculty membership, the tally made by a department cannot be considered a recommendation, however, an individual faculty member may make a recommendation...it needs to be signed and dated by the faculty. Christel will check with Doug Leif on this interpretation along with the other 5 categories.

Meeting adjourned at 1:55 p.m. There will not be another meeting scheduled for this year unless needed.

Minutes submitted by,

Joan Miller