MINUTES
BSU Graduate Committee Meeting
Friday, January 22, 2010
1pm  314 Sattgast Hall

Committee web site: http://faculty.bemidjistate.edu/ckippenhan/BSUGradCom/

Members Present: Louise Jackson, Patrick Welle, Christel Kippenhan, Dianne Narum, Richard Koch, Vince Vohnout, Todd Frauenholtz, and Joan Miller

Members Absent: Pat Rogers, Tim Kroeger, Mark Christensen, Hal Gritzmacner

I. Approval of the Minutes of December 3, 2009 (Document #1)
Louise moved (Vince V. 2nd) to approve minutes as written. Motion passed.

II. Reminders/FYI
none

III. Business
1. Committee meeting time options: Wed. 11 a.m. or Fri 1 p.m.
Note: Due to incomplete schedule data, I was not aware that 2 committee members are not able to attend on Fridays at 1 p.m. It therefore seems that Wednesday at 11 a.m. is a more convenient meeting time with only one time conflict. Let's talk.
Next meeting Friday, Jan. 29 at 1 p.m. and then alternate Wedn and Fridays thereafter....Christel will send out emails.

2. HLC Graduate Studies (Document #2) – the questions discussed at the last meeting was not emailed to Christel as requested; a reminder was sent to Mark.
Discussion:
Evidence on how the signature themes are affecting graduate studies; should be part of assessment plan

Discussion on resources and how to improve graduate studies; i.e. financial support for faculty (incentive structure). Good question to ask HLC team...insight as to what they see in higher education.

How can the self-study be used to help us in the future?

This report will not be part of the self-study report; the HLC committee identified three areas of concern (graduate studies being one) to create a booklet outlining how we are trying to move into the future. Dr. Rogers felt that the graduate committee should have input into this booklet by
developing questions that would help to guide us to move into the direction we want to go with graduate studies.

We do want to check to see how the signature themes are integrated into the graduate studies programs. Align graduate studies with the mission and vision of the university.

Feb. 8 - Mock Visit - 10:30 p.m. TENTATIVE - meeting with the BSU Graduate Committee. Please place on your calendars....confirmed time and location TBA.

Development of a work plan...outcomes of graduate programs...signature themes...Louise suggested we get going on the work plan....

What is the role of the committee in relation to the departments? How can we support excellence across the different departments?

It was suggested that the current graduate programs will be scrutinized over the next year or so; for those programs that wish to continue, resources will need to be reconsidered.

MnSCU Grad Council also struggles with the allocation model and how graduate studies is represented at each of their colleges.

Graduate program growth is probable, however, it may be in an area that is not a high need area....how should this information for potential growth be disseminated and then promote those areas...Should this be someone from the Dept to be asked to find the data on the needs?

Masters in Professional Science monies?

Graduate market research function....is it part of our role as grad committee? What is the demand or trends of graduate program needs? Growth that has already happened and what/ where we want to go?

Next meeting will be Friday, January 29, 2010 at 1 p.m. in Sattgast 314.

Meeting adjourned at 1:55 p.m.

3. Continued discussion of graduate catalog revisions (Documents #3 & #4)
4. Continued discussion of the Grad Faculty Orientation
5. Professional Education Core Requirements: ED 6100 and/or ED 6750 (Joan Miller)
6. Other business