MINUTES
Bemidji State University Graduate Committee
Thursday, December 3, 2009 at 1pm
314 Sattgast

Members Present: Hal Gritzmacher, Dianne Narum, Christel Kippenhan, Louise Jackson, Glen Richgels, Mark Christensen, Tim Kroeger, Vince Vohnout, Richard Koch, & Joan Miller

Members Absent: Patrick Welle, Pat Rogers

Guests: Patty Hartshorn

I. Approval of the Minutes of November 19, 2009

http://faculty.bemidjistate.edu/ckippenhan/BSUGradCom/

Christel moved (Dianne 2nd) to accept the minutes as presented. Motion passed.

Glen asked if he could discuss the Education Department capstone projects; he's recently been on three capstone presentations. The 1st one was good; the 2nd one he served as a committee member and brought ideas to the student and he/she came back and gave Glen the data he’d asked for....again the student did good work; the last one he only saw 3 abstracts and no supporting documentation. His basic question is what is the committee’ members functionality in regard to these capstone projects? Glen indicated he was uncomfortable approving the paper as is....it was a MS in Special Education (3 Capstone projects).

Hal gave the history of how the MS in Special Education (Capstone projects) was only to be a temporary fix until the applied master’s was put into place. He explained about the highest quality papers; how they demonstrated certain standards; this was only to be a transitional fix.... Hal asked if the topic of the role as a grad committee member on capstone (Applied Masters) committees be tabled for a future meeting discussion as he had to leave for a meeting at 1:30 p.m.

Christel moved (Mark 2nd) to re-align the agenda to attend to the Curriculum Proposals before other agenda items. Motion passed.

Dr. Jackson will notify Wendy Larson of these approvals.
II. Old Business
1. Continued discussion of the Grad Faculty Orientation
   A. Finish Grad Faculty Advising - Rich Koch reported he is still in process of writing the summaries.
   B. Grad Rep for Oral Defense

2. Continued discussion of graduate catalog revisions - Patty Hartshorn

   Patty developed Option A and Option B; Option A will have less movement of information and less redundancies; Option B is much more drastic...graduate study to graduate enrollment....Joan will send Options A and B to Christel for uploading to the website to give committee members ample time to review both documents for a future meeting.

III. New Business
1. Curriculum proposals
   A. Biology Grad

   Christel moved (Mark 2nd) to accept the Biology curriculum [BIOL (Grad) 09-10#6] with the understanding that the language for the Competency Requirement be added back into the program description. Motion passed.

   Discussed that A, B, C grades are acceptable; should a person receive a “D” grade, they could not use this course in their overall grad program.

   B. PHED

   Mark moved (Christel 2nd) to accept the PHED proposal [PHED (Lic) 09-10 4] as submitted. Motion passed.

2. Graduate Mini-Grants for subcommittee review - Joan Miller

   There were 6 mini-grants received. A copy of each grant was provided to each of the committee members present; Joan will get copies to Pat Welle and Hal Gritzmacher for their review and input.

   Christel moved (Tim 2nd) that each committee member have until noon Monday, Dec. 7, to send Joan an email indicating their approval of each proposal along with the dollar amount to be given. Motion carried.

3. Other business