Members Present: Dianne Narum, Louise Jackson, Vince Vohnout, Hal Gritzmacher, Patrick Welle, Richard Koch, James White, Mark Christensen, Pat Rogers, Joan Miller

Members Absent: Todd Frauenholtz, Tim Kroeger

I. Past Minutes from two meetings for approval
   A. March 5, 2009
   B. March 19, 2009

Hal moved (Richard 2nd) to accept the minutes as presented. Motion passed.

II. Old Business
   A. Further discussion of the role of the Grad Rep

Discussed what the role of the grad rep is... perhaps identify standards and outcomes of the overall graduate programs at BSU; need to have some sort of assessment plan for the graduate school. What are the standards of the graduate school?

Keep the structure as is for now; develop an on-line professional development opportunity for new graduate faculty in the role of graduate representative; also talk about standards of graduate students in regards to the paper in general;

Task groups will be determined at the first meeting in 2009-10 to address two issues:
   1. Graduate school standards
   2. Development of an on-line professional development tool for new graduate faculty in the role of the graduate representative.

B. Research Papers and Theses archived- report from DeeDee Narum in follow-up to questions raised in March 19th meeting.

C. Wendy Larson responded to our questions regarding Chem grad 5000-level courses. See attached. Looks like we can't do much about these until she gets updated instructions. So we have to make our concerns known and get protocol changed. Meanwhile we need to approve these courses and send them on to the Senate final meeting in May.
If we want more specific items for Wendy to look for when reviewing curriculum proposals, she needs to be informed to do so.

Mark C. moved (Hal 2nd) to approve the Chemistry curriculum proposal as presented. Motion carried.

Next year: take a look at the policy as listed on page 22 re: requiring the differential grading system, etc. to curriculum proposals.

New Business:
1. Curriculum Modification Summary for English

Program modification: Hal moved (Vince 2nd) to accept proposal. Motion carried.

2. Curriculum Modification Summary for Modern Languages

Mark moved (Hal 2nd) to accept proposal. Motion carried.

III. New Business
A. Grad Committee report to Faculty Senate regarding the proactive plan for developing an online orientation to becoming a grad rep and raising standards of our research papers and theses.
B. Formation of projects for academic year 2009-2010.
   1. developing the online project
   2. scanning the catalog and revising/updating language to reflect our changes we've made
   3. formalizing our workplan
   4. F.Y.I. 2009 Distinguished Master's Thesis Award of MAGS report - Joan Miller
C. Other business

Applied Masters: After much discussion, it was determined that if a department wanted to changed the requirements for a graduate applied degree, that it would need to go through the appropriate curriculum process.