Members Present: Louise Jackson, Jim White, Hal Gritzacher, Tim Kroeger, Mark Christensen, Pat Welle, Dianne Narum, Richard Koch, Vince Vohnout, Patricia Rogers, Joan Miller

Members Absent: Todd Frauenholtz

I. Minutes of March 5, 2009

II. Old Business

1. Update on issue of printing thesis/research papers back to back rather than on only one side of the page. Erika Bailey-Johnson contacted Joan concerning this issue. Message from MnSCU Graduate Council. Will take to MnSCU Grad Council next meeting-good suggestion.

2. Graduate Mini-Grants Selection Committee Report on awards-2 fully funded-max $400; 2 incomplete applications. Committee recommendation....passed. Joan will notify students.

3. Proposed Changes to Forms 3 and 5 for the MS programs. Continued discussion
   a. Still working on this. See Patrick Welle's proposed language: While I remain skeptical that we can devise a constructive and effective way of preempting Orals for candidates who are not prepared, I offer the wording below to soften the concerns that have been expressed and perhaps be more palatable to prospective grad. reps. and faculty Senators." Pat Welle

The Graduate Representative has the prerogative to refer a paper that raises concerns about the preparedness of the student for Oral Exams to a member of the Graduate Committee. If after reviewing the paper the Graduate Committee doubts the author's readiness, the Graduate Committee in conjunction with the School of Graduate Studies can postpone the Oral Exam as long as the student and Thesis Committee are notified no less than one week prior to the scheduled date of the Oral Exam.

Pat moved (Vince 2nd) to take more of a pro-active approach by,
1. developing a system of education and training for new grad faculty and grad reps
2. tabulating the ratings of the grad faculty reps with the strategy of trying to educate the student’s graduate committee. Motion carried with one abstention.
II. New Business:

1. Workshop credits at the 5000 vs. 6000 level: Double numbered courses have to be offered at the same time; however, workshops have been handled differently. Workshop credits (5) are allowed in BSU programs as electives. **Tabled till next meeting.**

2. Once again, we need 2-3 people who would be willing to go through the catalog to review/update/improve wording, etc. **Volunteers: Hal, Jim, Tim, Joan**

3. Grad curriculum proposal Chemistry – double numbered courses

   **Committee decided to table this until more information is received**

   1. Undergrad not a pre-req
   2. Clear statement as to the difference in UG and Grad...is it graduate level work?
   3. Evaluation process at the graduate level

   **Pat moved (Vince 2nd) to table until we have the above information. Motioned passed. Louise will notify Julie, Wendy, and Christel.**

4. **Meetings concerning the Grad Committee meeting with the Deans Candidates.**

   **Monday, March 23, Conference Room 2 in the Union** 2:00 p.m.
   **Tuesday, March 31, Conference Room in the Union** 2 p.m.
   **April 9, Conference Room; 2:00 p.m.**

Meeting was adjourned at 2:05 p.m.

Minutes completed by,

Joan Miller