BSU Graduate Committee Meeting-MINUTES  
December 4, 2008 1pm.  
314 Sattgast Hall  

Members Present: Dianne Narum, Louise Jackson, Hal Gritzmacher, Patrick Welle, Richard Spindler, Mark Christensen, James White, Richard Koch, Joan Miller, Patricia Rogers  

Members: Absent: Tim Kroeger, Vince Vohnout  

Guests: None  

I. Minutes November 20, 2008: Mark C. moved (Jim 2nd) to approve. Motion carried.  

II. Old Business  
A. Workplan - If time.  

B. 2008-2009 Grad Students Mini-Grants Committee Report: 1 and 3 should receive $400 each; others will be notified of rejection and to re-apply for 2nd round when their applications are complete. Notification will come from the School of Graduate Studies office.  

C. Continued discussion of the role of the Grad Representatives in the Oral Defense  
   Joan will have a revised graduate representative instruction sheet for each member. She will include an entire sample packet that a grad rep would receive if they agree to serve as a grad rep. We may then continue our discussion on the responsibilities of the grad rep.  

   A new packet was distributed to each member at the meeting. Discussion followed......see Section D.  

D. Oral Defense Tallies discussion. Joan will have a handout of tallies for us to consider while we discuss them.  

Tallied handouts with the dept name and comments excluded were distributed to each member in attendance.  

Much discussion ensued about the role of the grad rep and whether our constituents agree with our action. In addition whether we should make all grad reps do more work when it is mostly one department that has the majority of problems.
Change Q3 to “Does” and not “Did” on the Grad Rep Observations and Comments Form.

Accept the revised Final Oral Exam Responsibilities sheet.

Accept the revised Examination Outcome Guidelines.

Richard Spindler moved (Vince 2nd) to accept the revisions of the new packet with the change to Question 3 as indicated above. Motion passed with 2 nays and 6 yeses.

Joan will provide to Louise Jackson a Final Oral Exam Responsibilities sheet and Examination Outcome Guidelines to present at the next Faculty Senate meeting.

E. Grad rep selection process for the Graduate/Health Sciences and Human Ecology Dean Search Committee. Dr. Erwin responded to my email with this comment: "As you probably know, by MnSCU Board policy, Student Senate also must be involved in the selection of student members of university committees (to include search committees). Here’s the link to the policy: http://www.mnscu.edu/board/policy/203.html The policy states: "At the state college or university level, student members shall be selected by the recognized campus student association(s)."

III. New Business

A. Dean Rogers and Joan Miller are suggesting that we discuss whether a sub-committee of the current graduate committee be created to work on cleaning up the catalog descriptions of the grad school procedures to make them clearer to students and advisors.

B. Jack Kent Cooke Foundation - FYI only

Then, rather hurriedly, Rich Spindler called for the question. Let's talk about this part of the Minutes.