BSU Graduate Committee Meeting  
Friday, October 31, 2008  
1pm South Conference Room

Members Present:  Hal Gritzmacher, Jim White, Rick Koch, Louise Jackson, Dianne Narum, Tim Kroeger, Mark Christensen, Joan Miller, Rich Spindler, Vince Vohnout  

Members Absent:  Dean Rogers

Agenda:

I. Minutes of October 17, 2008: Mark C. moved (Jim 2nd) to approve the minutes. Motion carried.

II. Old Business

A. Continuation of workplan discussion:

The charge of the Graduate Committee as stated in the current catalog on page 5, “….The Committee considers curriculum requests, program proposals, and advises the Graduate Studies Dean in formulating and discharging administrative responsibilities.” The Committee determined that this includes all curriculum proposals, sets policies/procedures in the graduate school, and serves as an advisory committee on all graduate related issues.

#3 advocate on GA stipends, continue to bring the graduate thesis/advising responsibilities to the attention of administration.

Suggested that a grant writer position be created to secure grant dollars for collaboration programs between departments that focus on graduate education; another suggested that BSU provide release time to grant writing faculty to seek this type of collaborative funding; mostly research grants have been received at BSU, not grants of collaboration. More discussion next time…

B. Graduate Creative Awards Subcommittee Report-Louise, Vince & Rich read and ranked the papers; the Sprint topic thesis from PEHS was chosen as the highest ranking paper. The paper was written by Lisa Rollefstad, sponsored by Dr. Kippenhan. The School of Graduate Studies will provide a congratulations letter to Lisa along with a certificate. Her paper will also be submitted to MAGS for that award; their due date is November 10.

III. New Business

A. Graduate Student Mini-Grants- Dianne, Hal, and Mark volunteered to read the proposals; Alternate: Jim; Joan will provide copies to the committee of the proposals immediately after Nov. 26 for review. The deadline for the 1st call is Wedn., Nov. 26 with awards announced by December 10. Dates for the 2nd or Spring Call will be determined at a later date.
B. Oral Defense Tallies for 2007-08 were distributed for each graduate program (covered Fall 2007, Spring 2008, and Summer 2008); all requested an electronic copy of their report.

IV. Other Business

A. MSPD program report (Dean Rogers)

B. A one-credit ongoing tuition fee for graduate students who have completed their academic coursework but not the thesis. (Hold until Dean Rogers is in attendance)

Graduate Student Advisory Group: Each department was asked to provide the name of a graduate student who would be willing to serve on the advisory committee; we specifically asked that online programs also have representation; Hal asked if the Education Department could have two representatives (one for Spec. Education and one for Education)...both are online programs, however, the programs are quite different. The Graduate Committee decided that it would be fine to have two reps, however, asked that the Dean make the final decision.

APA Formatting Class: NRSG 3920, to be offered during the summer of 2009. The committee asked if it could possibly be offered at the graduate level. Louise will check with the instructor and/or the Department Chair.

Next meeting will be Thursday, November 13, 2008 at 1 p.m. in Sattgast 314.

Meeting adjourned at 1:55 p.m.

Minutes submitted by,

Joan Miller