BSU Graduate Committee
MINUTES
1 p.m., September 12, 2008
South Conference Room

Present: Pat Rogers, Richard Spindler, Hal Gritzmacher, Jim White, Rick Koch, Mark Christensen, Joan Miller, Louise Jackson

Absent: Vince Vohnout, Dianne Narum

Informational Items:
1. “Sustaining the Momentum in Recruiting Indian Students” – WORLD EDUCATION NEWS AND REVIEWS - #1

2. Membership Criteria for BSU Graduate Faculty - #2...the dept determines how the dept votes for grad faculty status (written or non-written votes); a vita attached to the Nomination Form is sufficient documentation; What is the course of action if a faculty person is denied grad status by the dept? A non-vote is not considered a “no” vote. The faculty should re-submit their nomination form along with an attached vita and request another dept vote if there is no documentation that dept voting procedures were followed. It is also possible that even if the dept were to deny grad faculty status, the College Dean and/or School of Graduate Studies Dean could overrule that decision.

Curriculum Proposals:
3. Mathematics and Computer Science (CS 07-08 #19) – previously received...Louise will take to Senate on Monday, Sept. 15. Approved by committee. Mostly informational.

Old Business:
4. Previous minutes (5/5/2008) - #3...Rick K moved (Hal 2nd) to accept the minutes as read.

5. Review of Curriculum Process – #4: Louise will meet with the Curriculum Chair to take proposal to Senate on Monday, Sept. 15.

6. GPA Issue: It was decided to continue to submit application materials to departments for their review and recommendation for admission if students’ GPAs are too low.

7. 50-50 Rule for 6000 level courses – 50% of the credits less the research/thesis credits must be at the 6000 level. This is a MnSCU ruling.

New Business
8. Chair Election – BSU Graduate Committee: Mark C. nominated (Hal G. 2nd) Louise Jackson for this position. Motion passed.
9. Form 3, Graduate Project and Presentation Proposal (M.Ed.)
   Form 3, Graduate Research Paper/Thesis Proposal Approval (MA/MS): These forms need to come into the office sooner so that proposals may be reviewed and approved by the Dean. Add statement to the letter sent to students and faculty that Form 3 is to be submitted in the semester prior to scheduling their defense. This topic is tabled and will be again discussed at the next meeting.

   The next meeting will be Friday, September 19 at 1 p.m. in the South Conference Room.

10. Written Exam Verification


12. Disclaimer in catalog for Biology…”At the discretion of the advisor and/or committee, students may be required to take more than 30 credits to supplement his or her educational background.”