BSU graduate committee MINUTES for 05/05/2008 at 1:00 PM in Decker 132

Present: Mark C., Diana N., Mark F., Randy W., Christel K., Sue C., Joan M., Rich K., Vince V.

Absent: Louise J., Carol N.

Guests: Wendy Larson, Marsha Driscoll, Patrick Carriere

1. Previous minutes (04/14/2008 & 4/28/2008) already approved through email

Updates (if applicable)

2. Status: Increasing GA stipends (Tabled)

3. Status: Increase application fee and graduation fee: currently $20 and $10, respectively. (Tabled)

Business

4. Graduate Student Mini Grants:

   One student received a mini-grant from the 1st call; it was the consensus of the committee to not give another mini grant to the same student for the 2nd call...it was agreed to take the $205 award and divide this award evenly with the other three mini-grant recipients up to a max of $275.

   However, this should not prevent students from applying for both calls and receive money both times if the cost of the project justify a second application and funds are available.

5. Curriculum Proposals:

   • BUAD 07-08 #21

   Randy (Mark C.) moved to accept. (Motion carried)

6. Review of curriculum process:

   Marsha Driscoll, Patrick Carrier, & Wendy Larson will be attending

   Patrick: Curriculum Committee...basic problem is a matter of transparency and information for people who are outside the committee, Senate, and when proposals start coming through, that there are such a limited number of people who actually see these proposals; so when proposals get to the Senate, it’s a surprise to people...how can we best prepare campus wide ....the Curriculum Committee will begin to post the proposals, however, this is a short term solution. Still not enough time for everyone on campus to know what’s going on; usually the proposal is then at Senate within a week or so. Suggested that as soon as the Department submits a packet, no matter what shape its in, the electronic version be posted on the web prior to it being reviewed; concern was that some of those proposals change drastically before it actually goes to Senate; this would be a preliminary packet on the web just so for informational purposes only; at a later date, a revised proposal would then be submitted to Senate or other committees as needed.

   Suggested that the electronic proposal be sent in right away – the proposal will be marked DRAFT; with a note to not contact Wendy concerning changes, etc.

   The Senate is not the forum to discuss the rights and wrongs of a proposal...they should have had these discussions prior to the proposal coming to Senate. Other programs affected by potential curriculum changes are sometimes not known until the proposal gets to Senate; this would help to make
the changes public earlier; It would also make notifying other departments of curriculum changes that may affect their programs;

Notification for proposals not yet reviewed would be sent Fac Staff List concurrently with Curriculum Reports.

Electronic proposal posted when Wendy receives them;
Updated version posted once proposals go to committees;
Notification sent via email concurrently with Fac. Staff List.

Christel moved (Mark F. 2nd) to accept the proposal. (Motion carried by general consensus) This proposal will need to go to Senate next fall for approval.

The meeting was adjourned at 1:55 p.m. The next meeting will be called during the Fall semester.

7. Other Business