BSU graduate committee MINUTES for 03/31/2008 at 1:00 PM in Decker 132

Present: Randy W., Christel K., Carol N., Joan M., Dianne N., Mark F., Mark C., Rich K., Vince V., Sue C

Absent: Louise J.

1. Approval of previous minutes (03/17/2008) – Document #1
   Randy W. (Mark F. 2nd) to accept as presented with the correction in item 4…majority of “Education graduate faculty” rather than “Education Dept”…. Motion carried with amendment.

Reminders/FYI

2. Graduate Student Mini Grants
   • 2nd Call: Deadline – April 1, 2008:
     Mark C. and Randy W. will again review. Joan will send copies after the deadline.

3. MnSCU Grad Council Meeting on 4/18/2008-nothing to report

4. HLC Accreditation – Area 4 >> looking for Grad. Com. Rep.:
   Joan is on this committee, however, the committee needs a faculty member. Expected to have four meetings in the summer and more meetings into next academic year. Christel will ask Louise to see if she’s interested.

Updates (if applicable)

• none

Business

5. Bob Griggs wants to come to the grad council meeting to talk about "Enrollment size in Grad CEL Classes: Default 25."
   Unable to come today, but has been rescheduled for April 28.

6. Curriculum Proposals:
   • ED (MS/MEd) 07-08 #10 – Documents #2-4
     The Education Dept has approved the revised curriculum; Sue will contact the Depts affected by this change to give them the opportunity to voice their concerns/issues.

7. Increasing GA stipends
   Tabled till information is gathered on GA stipends, credits/waivers, and number of positions from our sister institutions. Also Excel comparison reports.

8. Guidelines/Recommendations for Advisors, for Oral Exam?
   Carol asked if there are any guidelines for committee members to use for oral defenses.
   It was the consensus of the committee that oral defenses should not be used to cover grammar, etc. on the paper.
   It was suggested that the wording on page 10 of the current BSU graduate catalog be revised to clarify what a typical oral defense may consist of ….Christel will write something up and bring it back to the group.

9. Increase application fee and graduation fee: currently $20 and $10, respectively. (JM) – Carol took this issue to the VP; VP will check into how this funding is being used at BSU.

Meeting adjourned at 1:50 p.m. Next meeting is Monday, April 14 at 1:00 p.m. in DH 132.

10. Other Business