Present: Dianne N., Christel K., Sue C., Joan M., Mark C., Mark F., Rick K., Randy W., Vince V., Louise J.

Absent: Carol N.

1. Approval of previous minutes (02/04/2008) – Document #1
   Mark F. moved (Rick 2nd) to approve minutes with amendments. Under Curriculum Proposal: “Mark F. moved (Louise J. 2nd) to accept proposal with the stipulation to make the descriptions uniform with curriculum proposal (motion carried).” Accepted with amendment.

Reminders/FYI

2. Check out the new website and make suggested changes to Christel by Wednesday.

Updates (if applicable)

3. Graduate Student Mini Grants
   • Subcommittee:
     Randy and Mark C. = 2 at the amount requested; others capped at $300 – 6 total; balance will be distributed in 2nd call.
   • 2nd Call:
     Deadline of April 1; left over dollars should roll over to next fiscal year.

Business

4. Graduate Faculty membership criteria (Associate level, Master’s level, Doctoral level, Emeriti graduate faculty, Community graduate faculty) Document #2
   Amendments and changes to membership criteria were discussed.
   Randy W. moved to accept (Mark F. 2nd) as amended. (motion carried)
   Christel will make corrections and send out to committee for final approval.

5. Jack Kent Cooke Foundation – deadline is Feb. 29, 2008 to the School of Graduate Studies; March 14, 2008 to the Jack Kent Cooke Fdn.

6. Marketing (JM): online marketing through GradView.com and GradSchools.com. Marketing funds were received from the three College Deans, CEL office, and Lisa Erwin’s office. Joan needs to contact remaining depts. to determine which programs to promote; also will work with Lynn Johnson (CEL) to develop a generic program for Graduate Studies.

Meeting adjourned at 1:55 p.m. Next meeting will be Monday, February 25, 2008 at 1 p.m. in Decker Hall 132

7. Increase application fee and graduation fee: currently $20 and $10, respectively. (JM)

8. Increasing GA stipends

9. Guidelines/Recommendations for Advisors, for Oral Exam?

10. Other Business