BSU graduate committee Minutes for 02/04/2008 at 1:00 PM in Decker 132

Present: Christel K., Sue C., Dianne N., Mark C., Louise J., Mark F., Joan M., Randy W., Rick K., Vince V.

Absent: Carol N.

1. Approval of previous minutes (12/07/2007) – Document #1
   Randy moved (Sue 2nd) to accept minutes with the addition of Dianne N.’s name and corrected word in item 5 to read “asked” rather than “as.” (motion carried)

Reminders/FYI

- none

Updates (if applicable)

2. Subcommittee for Graduate Student Mini Grants
   Who wants to be on the subcommittee? Mark C. and Randy W.
   Mark F. moves to award up to 2/3 of the allocated funding (Louise 2nd) and 1/3 for the second call to be distributed during spring semester 2008. (motion carried).
   MnSCU – two universities are working on tying the GA stipends to cost of living increases-future agenda item.

Business

3. As requested by BSUFA: Review the charge of your committee before the first Senate meeting of the Spring semester. – Documents #2 & #3 (I highlighted the sections referring to the Graduate Committee).
   Other committees are limited to 7 members; we are not. The Charge is actually in the By-Laws. Academic Affairs Planning Committee no longer exists.
   Counseling Psych should be added to the list as we did receive prior approval to add a member from that department. Clarify the combination of Biology, Science, EVSS
   Member at large: this individual should be from a dept that does not have a graduate degree, however, do offer graduate level courses. Leave with the disclaimer that if no one from a dept w/o a grad program steps forward, it should it be left vacant.
   Moved to Item #7 (reorder of the agenda)

4. Curriculum Proposals:
   - PHYS/SCI (MS) 06-07 #14 – Document #4
     Dr. John Truedson forwarded a revised curriculum proposal. Added pre-requisites…expanded descriptions within the syllabi but not the forms. Christel will request him to include in the forms.
     Mark F. moved (Louise 2nd) to pass curriculum with the stipulation that the descriptions in the curriculum forms and syllabi should be made uniform using the more detailed description of the syllabi. (motion carried)

5. University Gaps and Trends Assessment Committee needs one faculty representative from the Graduate Committee – Document #5
Sue Cutler volunteered to be the representative.

6. Graduate Faculty membership criteria (Associate level, Master’s level, Doctoral level, Emeriti graduate faculty, Community graduate faculty)

Document #6

Not discussed

7. Membership on the BSU Graduate Committee: Env. Studies as for a seat on the committee > how do other MnSCU universities organize the graduate committee? –

Document #7

Other MnSCU institutions have very large graduate programs and usually have a rep from each dept resulting in very large committees. We currently have a nine member committee plus a convener. Do we want to increase the committee to a 10 member by splitting Science/Env. Studies into (1) Biology/Science and (2) Env. Studies?

Christel moved (Mark F 2nd) to propose to the Senate (Rules Committee) to add a 10th member to the Graduate Committee by splitting the biology/science/env studies. This would result in a rep from biology/science and one from env. Studies. (motion carried).

Meeting adjourned at 1:55 p.m. Next meeting will be Monday, February 11, 2008 at 1 p.m. in Decker Hall 132.

8. Jack Kent Cooke Foundation - we need to discuss a time line for this opportunity for students and discuss if we will promote this or not. The due day to the foundation is March 14, 2008.

9. Marketing (JM)

10. Increase application fee and graduation fee: currently $20 and $10, respectively. (JM)

11. Increase in GA stipends

12. Other Business