GRADUATE FACULTY REPRESENTATIVE
OBSERVATIONS AND COMMENTS
FINAL ORAL EXAMINATION COMMITTEE

The final comprehensive oral examination for ________, who is a candidate for the _______ degree with a major in ________, is scheduled for:

DATE:
TIME:
PLACE:

Please list by name those committee members present:

________________________ , Advisor
________________________ , Major Member
________________________ , Major Member
________________________ , Graduate Faculty Representative

Please answer the following questions:

1. Did the committee conduct the examination for a period of not less than one hour but for no more than two hours? _____Yes _____No
2. Did the candidate provide committee members with a copy of his or her thesis, research paper, or special project at least three weeks prior to the examination? _____Yes _____No
3. Does the committee require the student to revise the thesis, research paper or the special project prior to the approval of the paper? _____Yes _____No
4. Has the candidate completed all course requirements? (i.e., have all Incompletes/In Progress grades been removed?) _____Yes _____No
5. Did the oral examination committee conduct the examination in a manner consistent with the expectations and philosophy associated with graduate education? _____Yes _____No
6. Please record the tally of the vote of each committee member based upon the descriptions listed on the Final Oral Exam Responsibilities.

Please provide a copy of the Examination Outcome Guidelines to each committee member.

Chair: ___Pass ___Conditional (a) ___Conditional (b) ___Conditional (c) ___Fail
Member: ___Pass ___Conditional (a) ___Conditional (b) ___Conditional (c) ___Fail
Member: ___Pass ___Conditional (a) ___Conditional (b) ___Conditional (c) ___Fail

Comment:

Signature (Graduate Faculty Representative) __________________________ Date __________________________

Please return to the School of Graduate Studies in Sattgast 323, Box 27. Thank you.